

1. Photograph • Please provide 2 most recent passport size color photos (not older than 6 months) of the applicant (hard copies).
2. PROOF OF ADDRESS – COPY (ANY ONE) (Parents proof of address is valid for Minors)
 - ← State Issued ID **OR**
 - ← Driving license **OR**
 - ← Utility Bill - Water (should be recent, no more than 3 months old) OR
 - ← Utility Bill - Gas (should be recent, no more than 3 months old) OR
 - ← Utility Bill - Electricity (should be recent, no more than 3 months old) **OR**
 - ← Valid Lease Agreement **OR**
 - ← Mortgage **OR**
 - ← Income Tax return
3. SELF-ATTESTED PHOTOCOPY OF CURRENT US PASSPORT. Information page that contains the picture and personal details of the holder of the Passport.
4. PROOF OF INDIAN ORIGIN – COPY - If an applicant applies based on the Indian citizenship of his/her parents', the applicant should submit the following documents: • Applicant's birth certificate. (**HAS TO BE APOSTILLED IF BORN OUTSIDE INDIA**) The birth certificate should show the names of parents clearly; and • First three and last two pages of Indian passports of either parent / grandparent; or Domicile certificate or nativity certificate issued to either parent / grandparent by the competent authority; or OCI Card of either parent / grandparent together with his/her Indian passport or other documents to prove his/her Indian origin. • Proof of current and previous nationality of both parents.
5. PARENTAL AUTHORIZATION – NOTARIZED AND ORIGINAL (FOR MINORS)(We will prepare it and send it to you)
6. MARRIAGE CERTIFICATE OF PARENTS – COPY (**HAS TO BE APOSTILLED IF MARRIED OUTSIDE INDIA**)
7. PARENTS US PASSPORT INFORMATION PAGE
8. Naturalization Certificate of both Parents - If parents have acquired foreign nationality, please submit parent's self-signed naturalization certificate copy.
9. Copy of existing or past Indian Visa if available
10. Digital Signature (for children 5 years and older) or Left-hand Thumbprint (for children under age 5 years).
11. Affidavit in lieu of originals.
12. Undertaking by the OCI applicant.
13. Consent Letter: authorizing Indian Embassy/Consulate to make necessary corrections on observing errors in the OCI application.

We will prepare number 11, 12 & 13 and send it to you for your signature.