

OCI REQUIREMENTS FOR RE ISSUE OF OCI CARD

1. Photograph • Please provide 2 most recent passport size color photos (not older than 6 months) of the applicant (hard copies).
2. PROOF OF ADDRESS – COPY (ANY ONE)
State Issued ID **OR** Driving license **OR** Utility Bill - Water (should be recent, no more than 3 months old) **OR** Utility Bill - Gas (should be recent, no more than 3 months old) **OR** Utility Bill - Electricity (should be recent, no more than 3 months old) **OR** Valid Lease Agreement **OR** Mortgage **OR** Income Tax return
3. PHOTOCOPY OF US PASSPORT. Information page that contains the picture and personal details of the holder of the Passport.
4. CURRENT OCI CARD– ORIGINAL.
5. Signature on plain paper.
6. Copy of Employment / Work Letter – applicable in case of adult applicant (the document must be self-attested): • If applicant is employed, a letter from the employer describing job profile of the applicant may be provided. • If applicant is self-employed / doing business, some documentary proof of self-employment/business may be provided. • If applicant is retired, some documentary proof regarding retirement and details of the last employer may be provided. • If applicant is a student, some documentary proof, e.g. admission letter, may be provided. • If applicant has never been employed/self-employed, a written statement may be submitted.
7. Affidavit in lieu of originals.
8. Undertaking by the OCI applicant.
9. Consent Letter: authorizing Indian Embassy/Consulate to make necessary corrections on observing errors in the OCI application.
10. Undertaking for Surrender of Indian Voter Card and Ration Card.
11. Previous US passport which was associated with the OCI Card.
12. Copy of Marriage Certificate **OR** Death Certificate of Spouse **OR** Divorce Decree*

We will prepare number 7, 8, 9 & 10 and send it to you for your signature.

Please send the below information by email or WhatsApp.

Father's Name & Current Nationality.
Mother's Name & Current Nationality.
Spouse's Name & Nationality.
Spouse's Profession.
Your profession.
Work Address.
Work phone number.
Your Cellphone number.
Your email address.
Last Indian Passport number
Date of Naturalization

***IF YOU ARE SUBMITTING A BIRTH, MARRIAGE, DIVORCE OR DEATH CERTIFICATE ISSUED BY ANY COUNTRY EXCEPT INDIA WITH YOUR APPLICATION IT HAS TO BE "APOSTILLED" BY THE CONCERNED AUTHORITIES.**